

Treasure Valley Baptist School



SCHOOL HANDBOOK

Trust in the Lord with all thine heart; and lean not unto thy own understanding,
In all thy ways acknowledge him, and he shall direct thy paths.

Proverbs 3:5-6

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HISTORY

Treasure Valley Baptist School (TVBS), a ministry of Treasure Valley Baptist Church (TVBC), began in August of 2007. The school opened with grades kindergarten through eighth. Each subsequent year, the school added a grade, and by the 2011 – 2012 school year, TVBS was a complete K5-12 school. K4 was added in 2018.

PURPOSE

The chief objective of our school is to equip and prepare students for a lifetime of devotion to their Saviour, the Lord Jesus Christ, and to glorify the Lord in all that they do.

“Whether therefore ye eat, or drink, or whatsoever ye do, do all to the glory of God.” 1 Cor 10:31

“And whatsoever ye do, do it heartily, as to the Lord...for ye serve the Lord Christ.” Col 3:23-24

The Bible is not substituted for any academic subject, but it is integrated into the total educational program. The Bible is taught so that the students will:

- develop sound values and convictions that will govern every step of his or her life.
- acquire wisdom, knowledge, and understanding to serve the Lord.
- learn the biblical principle in 1 Corinthians 14:40, *“Let all things be done decently and in order.”*

Not only should a young person’s appearance, conversation, demeanor, and disposition reflect the Lord Jesus, but he or she must also learn to maintain good works (Titus 3:14, Matthew 5:14-16, Ephesians 6:12).

The rules & procedures included in this handbook are gleaned from biblical principles and convey:

- the message that we are here to learn
- a Biblical worldview
- clarity on acceptable norms of behavior
- the structure students need to feel that the classroom is a safe and predictable place

ABOUT THIS HANDBOOK

We have endeavored to make this school handbook as complete and precise as possible. The handbook was written by the administration of TVBS. Since there is a possibility that facets of the school's operation were omitted or that circumstances may arise that are not covered in this handbook, the administration of TVBS retains sole authority to make necessary decisions in the event of omissions or circumstances in question.

Treasure Valley Baptist School

Mission

Train and equip our students to excel
in God's purpose for their life.

ASPIRATIONAL GOALS

College Ready
Serve God
To Stand



ENDURING VALUES

Excellence
Integrity
Service

SPECIFIC FOCUS AREAS

- Enable students to develop godly Christian character
- Educate with Bible-centered academics & activities
- Encourage students to achieve their full potential
- Equip students for a lifetime of service for Christ
- Elevate the student's love for God and country

DOCTRINAL STATEMENT

As a ministry of Treasure Valley Baptist Church, Treasure Valley Baptist School holds faithfully to the church's statement of faith. A copy is available on request. TVBC is a separated, missions-minded, independent, fundamental, Bible-believing Baptist church.

PHILOSOPHY OF EDUCATION

Our school is a ministry of TVBC, designed to partner with families rearing their children for Christian service. Our main goal is to produce believers that possess Christian character and exhibit Christian leadership. We will accomplish this through three areas of emphasis:

- Teaching students the Word of God so the Bible becomes a practical and workable tool in their lives
- Instilling in each student a desire to reach the lost for Christ
- Setting a solid foundation in academics so the student can effectively meet the challenges of today and tomorrow

ADMISSION

Acceptance: TVBS is not a public school; therefore, attendance is not a statutory right, but rather an opportunity available to the family as they partner with TVBS. TVBS admits students of any race, color, and national or ethnic origin that is of like faith and practice. Any student admitted must agree to abide by our standards of conduct, and the parents must sign an agreement of cooperation. Students must live with their parents or a legal guardian. Any student moving away from home may be subject to withdrawal from school.

TVBS is not an accredited school. (Abeka accreditation is available for 9th grade and above upon request and for additional tuition charges)

All new applicants must complete a placement test to determine grade level and must interview with the principal and lead teacher. We will accept credits for comparable classes/credits (as determined by the administration) awarded from other schools. The administration reserves the right to review applications with extenuating circumstances on a case-by-case basis.

Admission Confirmation

A student's confirmation of admission is dependent upon the administration's review and approval of all forms, documentation, testing scores, and interview with parents and the student. Parents will be notified of the student's acceptance/nonacceptance status.

Continuous Enrollment (Re-enrollment)

TVBS operates under a Continuous Enrollment policy. This means that once your child is initially enrolled with Treasure Valley Baptist School, your child will remain enrolled until they graduate or until you notify us otherwise. Rather than an opt-in annual re-enrollment process, Continuous Enrollment is an opt-out process. The details of this process are outlined below:

How to opt-out

If your child is not returning to TVBS, you will need to opt-out by submitting an "Intent to Withdraw Form" by April 15th of the current school year. The form can be found on the TVBS Web Site under the Resources page. <https://school.tvbc.org/resources/>

Finances

TVBS will continue to bill parents under the same Tuition Plan Agreement, unless you notify the school office in writing.

The annual re-enrollment fee will be billed in your account on May 1st of each year. If your child will not be returning for the next academic year, you will need to opt out by submitting an "Intent to Withdraw Web Form" by April 15th to avoid paying the enrollment fee.

Re-enrollment fees are published on the TVBS Website.

Tuition and fee changes?

Tuition rates will be published on our school website prior to the Intent to Withdrawal *deadline*.

Need more time

If you need more time, you will need to Opt-Out and submit an "Intent to Withdraw Web Form" by April 15th to avoid paying the Re-enrollment Fee. You may re-enroll later, if there is space available.

Signing of Forms

The Initial signing of registration forms indicates an annual agreement with the student handbook, all philosophies, financial arrangements, standards, and rules of TVBS. These forms must be in the school office before the student will be allowed to attend classes.

Transcripts

Transcripts are required for all students transferring into TVBS from another school if they are enrolling in 9th grade or above.

FINANCES

Payment Options*

Lump Sum or Monthly Payments. Please see the Payment Procedure below for ways to pay.

No account can be permitted to be more than thirty days overdue without an approved administrative plan. Students may be dismissed until the delinquent account is paid. Please note that the Pastor is advised if you are a member of TVBC. If a student is dismissed, they will not be accepted for re-admission until the tuition is current.

- All graduating seniors must be paid in full before their graduation.

Payment Procedure

TVBS will accept the following forms of payment:

Bill Pay – Schedule monthly payments to TVBS through online Bill Pay with your bank. There is a \$31.50 returned check fee + late fees if paid after the 5th calendar day past the approved payment date.

Cash - Please note that we cannot make change.

Credit Card – *If paying by credit card, there is a 2.10% automatic surcharge processing fee.*

Payment may be made in person or dropped off at any time the church office is open.

Tuition Rates								
(Reviewed annually. Subject to change.)								
	<u>Regular Tuition</u>				<u>TVBC Members</u>			
	<u>1st Child</u>	<u>2nd Child</u>	<u>3rd Child</u>	<u>*>3, each:</u>	<u>1st Child</u>	<u>2nd Child</u>	<u>3rd Child</u>	<u>*>3, each:</u>
K4/5	\$2,400	\$2,160	\$1,920	\$450	\$2,100	\$1,890	\$1,680	\$400
1-6	\$4,600	\$4,140	\$3,680	\$700	\$4,100	\$3,690	\$3,280	\$600
7-12	\$4,900	\$4,410	\$3,920	\$700	\$4,300	\$3,870	\$3,440	\$600
			*>3 Covers Books & Materials					

Regular Tuition Discounts

TVBC members receive a discount as their tithes and offerings cover utilities, building maintenance, and property upkeep.

For multi-student families, 1st Child tuition applies to the highest grade, 2nd Child, or next oldest, decreases incrementally. (**Example** of a family of four: 7th grade = 1st Child, 4th grade = 2nd Child, 2nd grade = 3rd Child, and K4 = >3 pricing.)

- Receive a \$200 statement credit for each referred family that enrolls in the school.

Book and Material Fees

Except for consumable workbooks or activity logs, textbooks must **not** be written in and must be returned in good condition to the school at the end of the school year. Charges may be placed on the family's school account for damaged or unreturned books equal to the amount to replace the book.

SCHOOL OFFICE

Hours

- School Year: The church office is available for all your school business as follows:
 - Monday (except holidays) from 8:00 am – 12:00 pm.
 - Tuesday -Friday (except holidays) the office is open from 8:00 am – 5:00 pm.
- Summer: The TVBC church office is open from Tuesday – Friday (except holidays) from 8:00 am – 5:00pm.

If office hours are not conducive to your work schedule, please call the office to arrange a meeting outside school hours.

Phone Number

Call (208) 898-9023 to reach the school office. If your call goes to voicemail, leave a message and you will receive a call back as promptly as possible. If you call the church number after hours and wish to leave a message with the school, select extension 3 at the prompt.

SCHOOL HOURS

8:00 am – 3:00 pm (all grades)

- Kindergarten (K4 & K5) – 3 days a week (Tuesday thru Thursday)
- 1st thru 12th – Monday thru Friday

DROP OFF & PICK UP

Morning Drop Off

School doors are unlocked at 7:45 AM. Students can enter their specific classroom building between 7:45 and 8:00.

School begins promptly at 8:00 AM. Students not in their seats when the 8:00 bell rings will be considered tardy.

Drop-off locations

Students are dropped off at the school front entrance (Building C).

The doors are locked and secured at the times noted in the table below.

Students arriving late for school will report to the school office for entry.

Door Lock Times

	<u>Doors Open</u>	<u>First Bell</u>	<u>Doors Locked & Tardy Bell Rings</u>	<u>School Dismisses</u>
Regular Schedule	7:45 AM	7:50 AM	8:00 AM	3:00 PM
Noon Release / Half-Day	7:45 AM	7:50 AM	8:00 AM	12:00 PM

End of Day Pick Up

The end-of-school day bell rings at 2:55 pm. All grades will assemble at the concrete pad in front of the gym. Teachers will release the student(s) to the proper traffic cone if parent is using the lines to pickup.

Receiving Students at pickup

Safety

Please exercise extreme care while dropping off or picking up your students in the pickup/drop off lines. You can also park your vehicle and escort your student to and from your car.

SAFETY NOTE: At pickup, please do not pull out of the lineup should the car in front of you be delayed in securing passengers, as other children may need to pass through parked cars to get to their vehicle.

EFFICIENCY NOTE: If you need to take time to secure your child(ren) in your vehicle, please pull into a parking space so that other parents are not delayed.

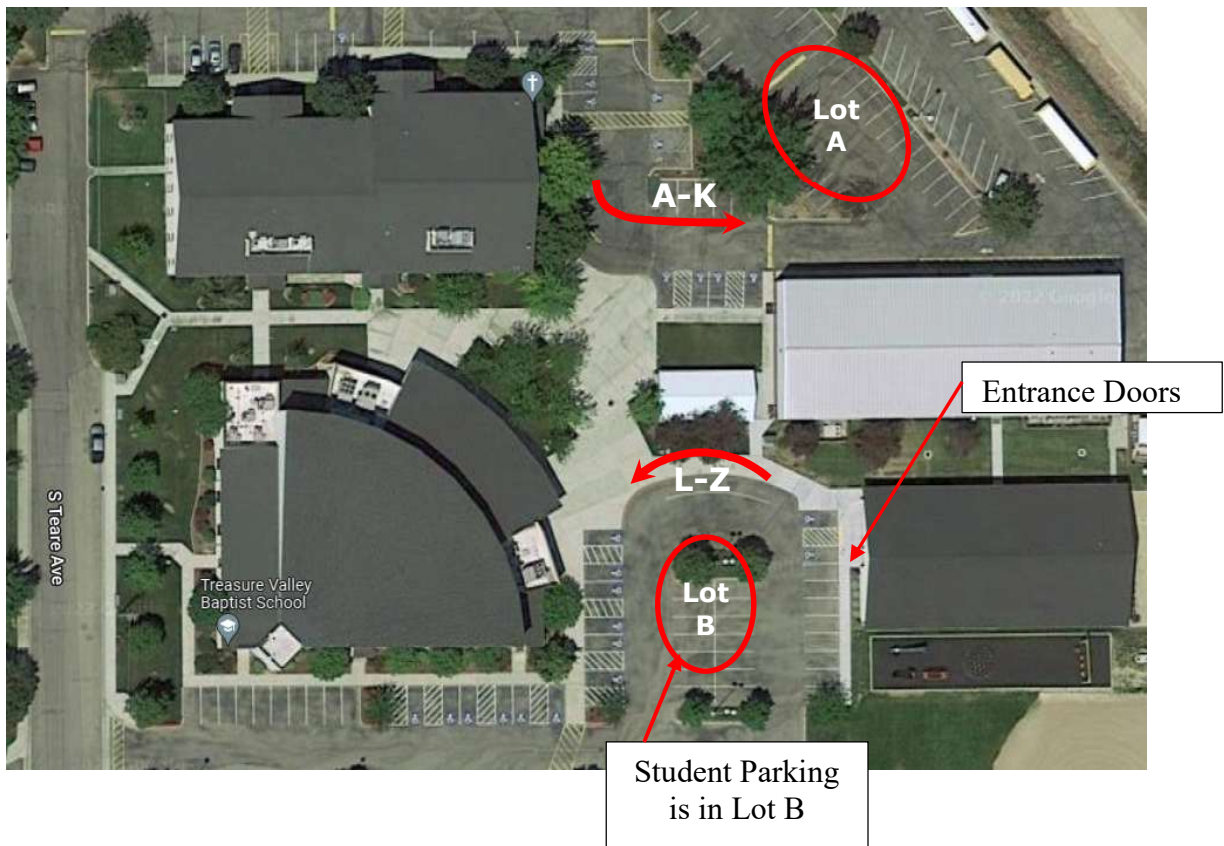
(See map on next page)

- Escorting students to cars: Parents may park their vehicle in the 'A' or 'B' parking locations and wait near the pavilion (covered picnic tables) to pick up their child(ren) from the teacher and escort them to the car.
- Pick-up Lines: There are two pickup lines based on family name: A-K and L-Z. Students will be released to the first four cars in both lines. (All four cars must leave the cones before the next four cars pull up)
- Please do not pull out of line after your students are in the vehicle.
- Please wait for the vehicle in front of you to exit.
- If your child is being picked up by anyone other than an approved parent or family member, please contact the office and secure a passcode that can be given to the teacher releasing the child.

Late Pickups

We ask that parents please notify the school office as soon as possible if they find themselves late picking up their children.

NOTE: Students who have permission slips (signed by parents/guardian and principal) to walk home must leave the property immediately after school so that proper student count may be maintained.



Crossing Guards

Student Crossing Guards from grades 7-12 will be in the pickup areas directing traffic. They will be in colored/labeled vests. Please show respect to these students and follow their direction. Teachers will be standing, directing students to the cars as well, if any issues should arise.

ATTENDANCE

Regular attendance is essential to successful classwork outcomes and good grades. With that in mind please attempt to schedule all appointments (doctor, dentist, etc.) between non-school hours, and “non-emergency” family trips during scheduled school vacation times (reference the school annual calendar). If you know in advance that your child will miss a school day, please notify the school office as early as possible.

Any absence from school requires notification from a parent or guardian explaining the reason for the absence. This notification must be called, texted, or emailed to the office either prior to, or within one day of the student’s return from an absence. At that time, the absence will be determined to be excused or unexcused. Failure to notify the office will result in the student receiving an unexcused absence.

In the event a student is absent for a portion of the class, they are responsible for the work they missed. Work missed during an excused absence may be made up. Students and parents are responsible for ensuring that all make-up work is completed as assigned and turned in at a time designated by the teacher.

Absence

Excused Absences

Any absence from school requested by the parent and approved by the school administration

Illnesses, or family emergencies, etc. are considered excused absences.

Any scheduled time away from school (family vacations, etc.) needs to be approved at least one week prior to the absence to be considered excused.

Unexcused Absences

Absences that do not meet the criteria of an excused absence will be considered unexcused absences. Unexcused absences may result in the student not being allowed to retake quizzes or tests missed during that timeframe. This is at the discretion of the teacher.

Student illness absence plan:

Student illnesses, colds, flu, etc., strain the resources of the school. The school, or specific classrooms, may be shut down due to illness.

TVBS has addressed this issue by requiring that the student stay home while sick. Students can return to school after they have exhibited no symptoms (Fever, green discharge, pink eye, vomiting) for 24 hours.

TVBS has provided each student with access to online Abeka learning so that the student does not fall behind in class.

Quizzes and tests will be provided to the parents so that they can test them at home during that timeframe if the student is absent more than 2 days.

It is the school's intent to allow the student recovery time without missing critical learning opportunities.

Tardiness (Punctuality and Preparedness)

Statement of Intent regarding Preparedness and Punctuality:

Preparedness and Punctuality for upcoming scheduled classes are mandatory and are considered part of being on time for class.

Developing the habit of daily preparedness in a student's life is a valuable life skill. It allows students to plan and ensure that necessary resources are readily available for any task at hand. It enables students to navigate expected or unexpected assignments, quizzes, and tests with greater confidence and resilience, minimizing potential negative impacts and outcomes.

Punctuality in a student's life is valuable because it demonstrates respect for their own time as well as the time of others, it builds trust and reliability, enhances organizational effectiveness, reduces stress, and can positively impact relationships by showing dependability and commitment to organizational plans, ultimately leading to a more efficient and fulfilling school year.

Preparedness and Punctuality are learned habits, and as such, are considered important in the daily school routine. They prepare the student for life and build dependability into their character.

Tardiness, on the other hand, is disruptive to the classroom and has an adverse effect on a child's education process.

Any student who arrives for school after 8:00 am is tardy. Tardy students must obtain an admission slip and a door access card from the school office.

If a student has an explanation communicated from the parent or guardian to the school office, the office will then mark the tardy as **"excused"** or **"unexcused."**

The office will issue a dated admission slip and access card to the parent or guardian of children in K4 through 6th grade. The parent or guardian must escort their child to their classroom and give their teacher the admissions slip and access card.

Jr. and Sr. High may be issued the card and slip, which they will turn in to the teacher.

Junior and Senior High School students:

Junior and Senior High school students rotate/transition between classes throughout the day. Tardiness during these transitions is particularly disruptive. The expectation for these transitions is that when the transition bell rings, the student has a five-minute transition time to attend to personal hygiene and prepare for the next class.

The student is to go to his/her locker and:

1. Put away the books and materials from the last class unless needed further, IE study hall.
2. Prepare for the next class by getting the required books, notebooks, writing instruments, and any other related materials.
3. Arrive at the class before the tardy bell.
4. Locate themselves in their assigned chair, quiet, and ready to receive instruction.

A student arriving after the tardy bell rings, socializing when the bell rings, or not being prepared for the class (resulting in having to leave the class to retrieve materials), results in a tardy entry.

******Many teaching and learning minutes during class time is lost when the teacher addresses or waits on tardy students. Other students are distracted during that time, and if allowed unchecked, are tempted to be tardy/unprepared as well.

TVBS enforces the following tardy policy:

- I. Each Jr/Sr high student will be required to be in class, prepared, and in their seat when the tardy bell rings.
- II. Failure to do so will be forgiven 3 times for each class per semester. Three tardies in a particular class will result in a school principal review of the situation. If the exceeded tardy limit is approved, a detention and conference with the school principal and a parent will occur.
- III. Further tardies during a semester will result in detention and parent conference.
- IV. Three (3) detentions/parent conferences will result in a one-day suspension.
- V. Three (3) suspensions will result in probable expulsion.

Early Release

Students pre-approved to be picked up from school early will receive an early release. The parent or approved person picking up the student will pick up as follows:

K4 – 4th Notify the school office when you arrive. Your student will be brought to the door by a teacher/assistance at that time.

5th – 12th Students will be released from their classroom at the appointed time and will wait inside the school door until you arrive.

If you have a mix of students from these grades, please contact the school office.

Snow Day

TVBS follows the West Ada County School District to determine if we alter classes for weather-related reasons. The district has resources monitoring the weather throughout the night and will decide between 5 am and 6 am following their guidance.

Please monitor the following sources for weather-related announcements:

- Television: Channel 2, KBCI; Channel 6, KIVI; Channel 7, KTVB
- AM Radio Stations: KBOI, 670; KIDO, 630; KGEM, 1140
- FM Radio Stations: KJOT, 105; K-106, 106; K-LITE, 104; KHEZ, 103.3; KIZN, 93.1; KBSU, 90.3
- West Ada County School District website: <https://www.westada.org/Home>

As weather begins to impact the region during the school day, we may decide to close school early to mitigate the impact of accumulating snow or ice. We will communicate with parents directly via text, email, phone calls or a combination of all three.

MEALS & SNACKS

Breakfast: Please ensure your child gets a nutritious breakfast before leaving for school. Their well-being and thinking capabilities are much better with a good breakfast.

Lunches: Students need to bring a sack lunch or boxed lunch each day unless notified otherwise. It should include a complete lunch and a drink (in addition to their morning snack – see below). There are a few microwaves available for student use. Younger students can be assisted in using the microwaves.

Snacks: Students should bring a nutritious snack each day in addition to their lunch.

ACADEMICS

A student's grade average is considered passing based on the core subjects: Math, English, Science, and History.

Curriculum

- **Abeka:** TVBS uses the Abeka Christian School curriculum.
- **Bible:** All students are required to have a 1611 King James Bible at school to use throughout the curriculum.
- **Chapel:** Chapel is held every Friday afternoon at 2:10 pm. Parents are welcome to attend.

Grading

Abeka uses a **weighted grading system**, so therefore, TVBS does as well. The advantages of weighted grades would be similar to students who take AP (Advanced Placement) classes. When competing for college entrance or scholarships, weighted classes are viewed positively, as they are more difficult courses to take. All transcripts indicate that we use a weighted scale, so those, along with any additional testing (ACT, SAT, etc.) should help your student with college entrance and scholarship opportunities.

Grading Scale

A+	100-98%	B+	89-87%	C+	79-77%	D+	69-67%
A	97-93%	B	86-83%	C	76-73%	D	66-60%
A-	92-90%	B-	82-80%	C-	72-70%	F	59% or less

Homework

Homework assignments are given by teachers as needed. In the Abeka Curriculum, homework prepares the student for Quizzes, Tests, and Exams. Homework also helps the student strengthen self-discipline and good behavior.

Homework will not be assigned during holiday vacations.

GRADUATION

There is a formal graduation ceremony for students successfully completing kindergarten and 12th grade at the end of the school year. A standard graduation fee for items including caps, gowns, stoles, and HONOR cords will be assessed to each graduate. A letter will be sent home explaining costs/fees, dress code (chapel attire), and further details.

High School Graduation Requirements

- Forty-eight credits are required for a General Studies Diploma and fifty-four for a College Preparatory Diploma. TVBS credit/class requirements are listed on the next few pages.
- A student enrolled in the General Studies Diploma program must earn a minimum of 12 credits each year to advance to the next grade. A student enrolled in the College Preparatory Diploma program must earn a minimum of 14 credits each year to advance.
- All students graduating from TVBS must take one college entrance exam (SAT or ACT) before the end of the 11th grade year.
- All students graduating from TVBS must complete the civics test or an alternate path. Successful completion of this requirement will be reflected on the student's transcript.
- Seniors must complete a senior project, including a research paper and an oral presentation.
- Accelerated graduation studies are available for select students
- Dual enrollment with local colleges may be implemented by Parents in coordination with TVBS.

Required Subjects for High School Graduation

9th Grade

Bible
English
World Geography *or* World History
Biology *or* other science
Algebra I

9th Grade continued

P.E.
Core Elective/Elective

11th Grade

Bible
English (*includes SAT prep*)
U.S. History *or* Government & Economics
Chemistry *or* other science
Algebra II/Geometry
P.E.
Core Elective/Elective

10th Grade

Bible
English
World Geography *or* World History
Biology *or* other science
Algebra II/Geometry

10th Grade continued

P.E.
Core Elective/Elective

12th Grade

Bible
English
U.S. History *or* Government & Economics
Physics (*optional*)
Advanced Math/Consumer Math
P.E. (*optional*)
Core Elective/Elective

High School Diplomas

TVBS offers two diploma options:

1. The General Studies Diploma provides students with a solid educational foundation in all required subjects.
2. The College Preparatory Diploma (CPD) provides college-bound students with additional math and science skills. Parents must notify TVBS when their student enters 12th grade if they want CPD requirements.

Credit requirements for each diploma are listed on the next page.

<u>TVBS General Studies Diploma</u>		<u>TVBS College Preparatory Diploma</u>	
Language Arts:		Language Arts:	
<i>English</i>	8	<i>English</i>	8
<i>Speech</i>	1	<i>Speech</i>	1
Mathematics: (2 taken in Sr year)		Math (<i>Advanced Math required</i>)	
<i>Algebra I</i>	2	<i>Algebra I</i>	2
<i>Geometry</i>	2	<i>Algebra I</i>	2
<i>Student Choice</i>	2	<i>Geometry</i>	2
		<i>Advanced Math</i>	2
Social Studies:		Social Studies:	
<i>U.S. History</i>	2	<i>U.S. History</i>	2
<i>Government</i>	2	<i>Government</i>	2
<i>Economics</i>	1	<i>Economics</i>	1
Science: (4 credits lab-based)		Science:	
<i>Physical Science w/lab</i>	2	<i>Physical Science w/lab</i>	2
<i>Biology w/lab</i>	2	<i>Biology w/lab</i>	2
<i>Chemistry w/lab or</i>	2	<i>Chemistry w/lab</i>	2
<i>Other science</i>		<i>Physics w/lab</i>	2
Humanities		*Humanities/Electives:	
<i>Bible</i>	8	<i>Bible</i>	8
Health	<u>1</u>	Health	<u>1</u>
Total Required Core	35		39
Core Electives:		Core Electives:	
<i>World History</i>	2	<i>World History</i>	2
<i>World Geography</i>	2	<i>World Geography</i>	2
<i>Spanish</i>	2	<i>Spanish</i>	2
<i>P.E.</i>	6	<i>P.E.</i>	6
Other Electives:		Other Electives:	
<i>(Art, Music, Drama, etc.)</i>	<u>1</u>	<i>(Art, Music, Drama, etc.)</i>	<u>3</u>
Total Required Electives	13		15
Diploma Totals	48		54

* *Bible, World History, World Geography, Spanish, P.E., Christian World View, Life Management, and Computer Science classes meet the state's Humanities and Electives requirements.*

AWARDS

Valedictorian is given to the top student who has a cumulative high school G.P.A. of 3.7 or higher as a College Preparatory Diploma graduate. The valedictorian graduate must have earned twenty-seven of fifty-four credits at TVBS and must not display any behavioral problems.

College Preparatory Diploma graduates will wear stoles to distinguish them at graduation from those who have earned a General Studies Diploma. Students who earn a 94% average in core subjects will be eligible for an HONORS award. In addition, HONOR cords will be worn with stoles at graduation.

COMMUNICATION

Parents with Teachers

Effective communication between parents and teachers is imperative and is encouraged. If you need to contact a teacher, we ask that you first contact the school office to see if your issue may be addressed. If not able to address your issue, the office will document the phone call and will pass it along to the teacher.

This will also allow the administration to make sure all issues are addressed. We ask that parents not text teachers directly during school hours as this can be a distraction during class.

Please keep in mind that we want to hear from you about any issues that you feel are important. If they are important to you and your child, they are important to us.

Teachers will also be available to parents for questions or concerns each day after school.

NOTE: Please allow 10 minutes for teachers to get their students delivered to parents.

SCHOOLWORX

Parent/Teacher/Administration Communication System

TVBS maintains a tracking/reporting system called SCHOOLWORX. This system is designed to keep all parents equally informed about their child's grades in real time, accomplishments, attendance, and behaviors.

The operational functions of this system will be explained during the parent orientation meeting each year and individually as needed.

ANNOUNCEMENTS

The school may use letters, newsletters, text, email, phone calls, or a combination of these to communicate with parents. The primary administrative communication will be a combination of TEXT messaging and SCHOOLWORX notification.

MEDICINES

All medicine sent in with a student must be turned into their teacher. Elementary teachers will keep medicine locked in their cabinet and administer as stated by the instructions provided by the parents. Medicine brought by the student is required to be in a Ziploc-type bag labeled with the student's name, the date, dosage level, and times to administer written on the outside.

Students with asthma or any other breathing problems need to keep an inhaler with the teacher. Prescription medication should be prescribed for the specific child. The only medication provided by the school and administered to your child with your consent will be acetaminophen.

No medication shall be administered by injection except when a student is susceptible to a predetermined, life-endangering situation (i.e., requiring use of an Epi-pen). In such a case, the parent shall submit a written and signed permission statement. Such an authorization shall be supported by signed and dated written orders accompanied by supporting directions from a licensed health professional.

INFECTIOUS OUTBREAK PROTOCOL

In the event of an infectious outbreak of any kind parents will be notified and follow-up communications will keep you apprised of the situation.

If your child should have a suspicious situation, such as the flu, COVID, head lice, or such like, please have them seen by a medical professional and inform the school office. If the student has siblings enrolled in the school, please consider keeping the family at home unless the situation is clearly confined to one student.

A medical release must be provided prior to the student returning to the school classroom.

Student illness absence plan:

Student illnesses, colds, flu, etc., strain the resources of the school. The school may be shut down due to illness, especially when the teachers are affected by the illness.

TVBS has addressed this issue by requiring that the student stay home while sick. Students can return to school after they have exhibited no symptoms for 24 hours. TVBS has provided each student with access to online Abeka learning so that the student does not fall behind in class. Quizzes and tests will be provided to the parents so that they can test them at home during that timeframe if the student is absent more than 2 days.

It is the school's intent to allow the student recovery time without missing critical learning opportunities.

SPORTS PROGRAM

It is an earned privilege for any student to participate in extra-curricular programs associated with the school. The privilege of participating may be restricted due to grades, behavior, attitude, or corrective/disciplinary issues. It is our goal to have athletes who possess character both on and off the court or field, and ensure that mature Christian students represent TVBS.

Treasure Valley Baptist Church has designated an Athletic Director to oversee the sports programs of the church and school.

Grades

Every student will maintain a minimum 75% (C-) average in core subjects (math, English, history, and science) without failing any class. (Example: If a student fails a class but still maintains a C- average, he or she is automatically ineligible because of the failing grade).

Suspension Consequences

A student suspension will result in the loss of all sports activities for a period of five school days beginning on the day of suspension. Students who are ineligible due to grades, suspension, or disciplinary issues will not be allowed to participate in practices or games, suit up with the team, go to away games, or sit with the team during home games for the duration of those five school days.

Ineligible

If a student is ineligible at the beginning of a grading period, he will remain ineligible until the next period. Work missed due to sporting events needs to be coordinated with the teacher to be made up to receive credit.

Opportunities

TVBS offers an exciting opportunity for Jr. and Sr. High students to play on our school/church teams. TVBS has Girls Volleyball and Boys Basketball teams. Teams are open to TVBC homeschooled students as well.

CELL PHONE POLICY

Cell phones are necessary in today's world, however, in the Christian school setting they may be a severe distraction to learning and a connection to inappropriate material, and inappropriate media communications. In that regard we limit the presence and use of them by the students.

Cell phones may only be used before 7:45 AM at which time they are to be powered off and stored in lockers, backpacks, or the cellphone locker provided by the school during school hours, and not turned on until they leave the premises, (unless approved by staff or administration.) If a student must use their phone to make a call during the school day, he/she must first receive permission from a faculty member. The faculty member will retrieve the cell phone for the student to use if stored in the cellphone locker. The phone will be returned to the cellphone locker by the teacher.

Smartwatches will not be allowed in the school classrooms and will be treated as cell phones, unless they are in the "Do Not Disturb" mode.

Please make all arrangements for special considerations, such as (transportation, lunch, P.E. clothes, etc.) with your student(s) before school. A student or teacher will not be interrupted in class to receive calls. In case of emergency, contact the school office, or the school principal, or the teacher.

If a student needs to call home, the school office will facilitate the call.

If cell phones are left on, used during the day, or not placed in the cellphone locker at the beginning of the day, they may be confiscated by school administration for the remainder of the school day. School administration may invoke consequences for non-compliance. For example, the student may lose the privilege of bringing a cell phone to school for repeated issues.

BACKPACKS

Backpacks in school are to be kept hanging on a hook in the backpack area or kept in the student's locker.

Students will be informed by teachers of the books and supplies required for the classroom. All other items will be stored in the school locker or backpack.

PROHIBITED ITEMS

Students must not bring the following items to school:

- Unapproved handheld electronic devices (ie: gaming devices)
- Video or digital cameras (unless prior permission was granted by a faculty member)
- Guns, pocketknives, Swiss Army knives, Leatherman's, cap guns, rubber band guns, sling shots, toy guns or other similar items
- Any items that depict questionable graphics (as determined by school administration), logos, immoral, rebellious, political, or characters.

Teachers will confiscate items that fall within the above guidelines or any other item deemed unsafe or inappropriate. Items will only be returned to parents, and disciplinary actions may be taken. The rules for Prohibited Items apply to traveling on the bus to a field trip.

DAMAGE TO PROPERTY

Defacement of property will not be tolerated. It is expected that any damage to school property will be reported to the school administration and parents/guardians immediately. All issues will be investigated by the school administration. A follow-up plan will be discussed with the parent/guardian, to include reimbursement if appropriate.

OFF-LIMITS AREAS

Off-limits areas include anywhere not authorized by a faculty member. Students choosing not to comply and found in an off-limits area are subject to corrective action.

STUDENT DRIVERS

Students desiring to drive to school must submit a request to the school office and include:

- *A copy of a valid Idaho driver's license*
- *A copy of vehicle registration*
- *A copy of vehicle insurance*
- *A written consent from both sets of parents to transport other non-family, TVBS students. Students of the opposite gender will not be approved by the school administration to transport each other in the same vehicle unless they are family members.*

If approved, the following rules must be observed or driving privileges on church and school property will be revoked:

- Students must drive slowly and carefully while in the church and school parking lots.
- Students may not sit in parked cars anytime during the school day (8:15 a.m. – 3:25 p.m.).
- Students must park in the designated student parking area located in front of the multipurpose building.
- Cars must be parked between the parking space lines in the parking lot. (see map on page 13 – Lot B)

- Students may not return to their car during the school day without permission from a school faculty member.
- Parents must notify the school if a student driver is required to leave early for an appointment (doctor, dentist, etc.) Any reckless driving or excessive speed of a vehicle on school or church grounds will constitute grounds for immediate suspension of all driving privileges on the property.

DRESS & APPEARANCE STANDARDS

Purpose

Dress and appearance standards are in place to provide uniformity of appearance.

These guidelines are not intended to legislate morality outside of the Lord's influence on our lives, rather to encourage Christian young people to be concerned with the Biblical principles of modesty. Uniformity of dress and appearance standards give students a sense of belonging to a school and help foster a common identity which draws us closer in the bonds of unity. Standards improve learning by reducing distractions, sharpening focus on schoolwork, and reducing the tendency to compare ourselves with others.

Parents are the Gatekeepers

Please ensure your students are aware of, and in compliance with, the uniform dress code standards. Please review the way your student(s) are attired before coming to school. Please do not place the school faculty in the role of dress and appearance 'police'. As your children mature during any given year, please keep an eye on how that growth impacts modesty, and school standards.

All students will wear approved uniform clothing which adhere to our uniform code. You can see a full list of approved clothing at the SKOBELS.COM website. (formerly called Educational Outfitters.) You may purchase clothing from the store of your choice as long as it complies with the uniform standard.

TVBS has engaged with the largest school clothing and uniform business in Idaho. Please see their website at https://skobels.com/#find_school

Enter Treasure Valley Baptist School in the "Find Your School Here" search box at the top of the screen to see the choices for our school.

General Requirements

All clothing worn to school must:

- BE clean and neat in appearance (ironed if necessary)
- BE modest (not tight, form fitting, or that attract other's eyes away from the face, etc.)
- NOT call undue attention to itself
- NOT identify with a rebellious element of society contrary to God and the Gospel of Jesus Christ

TVBS requires that approved clothing be worn by all students. Dress standards always apply on church property, on school property, or at school activities.

Please mark all your child's clothing with a permanent laundry marker below the line on the back of the collar...it is quite easy for items to be misplaced due to similarities.

Boys' Dress & Appearance

General Guidelines

Boys are not to wear girls' clothing, makeup, obvious girl hairstyles, or jewelry.

Hair

Hair is to be neatly cut, combed, and naturally tapered in the back and sides. Hair length is to be off the ears and collar. Hair on the forehead may not hang in the eyes. Parents and guardians should check this. Sideburns are to be no longer than the middle of the ear opening.

Please monitor your boys' hairstyles with the uniformity desired in a Christian school in mind.

The following boy's hair styles are not permitted at TVBS school:

Punk rock styles, mohawks, razorbacks, or other various "fad haircuts" of the day that distract other students. Boys are not allowed to change his hair from its natural color. A hairstyle should not call attention to itself. (The school administration ultimately determines the definition and interpretation of "fad" haircuts.)

Facial Hair: No facial hair (beards, mustaches, or 'soul patches') are allowed as a student.

Jewelry: No necklaces, bracelets, or earrings are to be worn.

Ties: All boys are required to wear ties on chapel days. Ties must be tightened completely to the collar. Elementary boys may remove their ties after chapel. Bow ties are permitted.

Hats: Boys may not wear hats inside the building.

Shorts: No shorts are worn to school.

T-Shirts: A solid white T-shirt must be worn under dress shirts. Long sleeved undershirts may not be worn under short sleeve shirts.

Pants: All slacks/pants must be loose-fitting.

Belts: A solid color black belt with a buckle must be worn with pants that have belt loops. K-4 through 1st grade boys may wear pants with an elastic waistband and patch pockets.

Socks: Socks must be worn.

Shoes: Athletic, or dress shoes may be worn. Shoes must be neat and clean and may not have questionable images. No work boots, sandals, slippers, slides, "Skater", crocs, or flip-flops may be worn, and all shoes must be laced.

Snow boots are allowed on snowy days.

Coats: Lightweight outerwear (zipped/pullover sweatshirts/'hoodies', fleece jackets and fleece vests) may be worn in the classroom on cooler days, but heavy winter coats may not be worn in the classroom. (Hoods may not be worn indoors)

Outerwear must be *plain with no printing on it*. See pictures below. Exception: TVBS Saints or appropriate local sports teams logoed navy-blue or gray sweatshirts/'hoodies', fleece vests or jackets may be worn. (The intent here is that we do not morph into inappropriate or worldly driven logos and printing that draw the students from the mind of Christ atmosphere)

Note: 'Hoodie'/sweatshirt hoods are not permitted while in any classroom.

Boy's Chapel Attire

Dress shirts must remain tucked in all day. Ties must be properly tied or clipped onto the shirt. Dress shirts may be a button-down, long or short sleeved dress shirt with coordinating tie.

Boys' P.E. Attire

- See Educational Outfitters for PE Uniform AND please remember:
 - Loose-fitting (not of clingy style knit fabric) dark colored shorts that are at the knee or lower when sitting or loose-fitting dark colored sweatpants. (Students that have TVBS logoed shorts may wear them if they meet the length requirements.)
 - Solid dark colored T-shirt or sweatshirt (no logos, emblems, etc.) Exception: Students that have TVBS, or local sports team logoed shirts may wear them.
 - Athletic socks must be worn
 - Athletic shoes. Cleats are not to be worn to school unless required by the P.E. teacher.

Girls' Dress & Appearance

General Guidelines

Girls are not allowed to wear boys' clothing, ties, watches, rings (given by boy students), or obvious boy's hairstyles.

Hair: Hair must be clean and styled neatly. It should be feminine in appearance. No fad or punk hairstyles (including unnatural coloring or bleaching). The face should always be visible.

Makeup: Makeup may be worn with discretion (7th – 12th grades only). It should be natural in appearance and not draw attention.

Nail Polish: Fingernail polish that is clear or natural in color is appropriate. No black or unnatural colors, is allowed.

Jewelry: Modest jewelry is approved. No excessive or gaudy jewelry may be worn. Choker necklaces are not allowed. No more than two earrings (one per ear) should be worn. Earrings should only be worn in the earlobe.

Hats: No hats are to be worn inside the building.

Shoes: Enclosed shoes with neutral solid colored ankle or knee socks, plain tights, plain leggings, or nylons. Open toed or open heeled shoes and sandals may be worn. Crocs may not be worn. Shoes with wheels may not be worn, and all shoes must always have laces tied. Tennis shoes may be worn on all days for girls K – 6th and on all non-chapel days for grades 7th – 12th (may not have questionable images). Boots are allowed in cooler weather.

Snow boots are allowed on snowy days.

Girls' Daily Attire

Shirts: Only the top button on any buttoned shirt may remain unbuttoned. Girls' shirts may be worn untucked. Shirts must not be snug or form fitting.

Elementary Only: A solid color polo shirt (short or long sleeve) or solid color, button-down, collared shirt (short or long sleeve) is required.

Clothing should not draw attention to the shape of the individual.

Coats: Coats may not be worn in the classroom.

Girls' P.E. Attire

- See Educational Outfitters for PE Uniform AND please remember:
 - Loose-fitting (not of clingy style knit fabric) dark colored shorts that are at the knee or lower when sitting or loose-fitting dark colored sweatpants. (Students that have TVBS logoed shorts may wear them if they meet the length requirements.)
 - Solid dark colored T-shirt or sweatshirt (no logos, emblems, etc.) Exception: Students that have TVBS, or local sports team logoed shirts may wear them.
 - Athletic socks must be worn
 - Athletic shoes. Cleats are not to be worn to school unless required by the P.E. teacher.

CORRECTIVE AND DISCIPLINARY ACTION

Now no chastening for the present seemeth to be joyous, but grievous: nevertheless afterward it yieldeth the peaceable fruit of righteousness unto them which are exercised thereby." Heb 12: 11

Perspective

TVBS Corrective actions are intended as consequences for incorrect choices students may make, and to help them make better choices. They are also intended to promote Christlikeness and develop Christian character in our students.

Purpose

The purpose of all corrective and disciplinary action in our school is to partner with the parent of the child in the development of self-discipline and a Christ honoring presence of mind in the student.

The primary purpose of corrective and disciplinary action in the classroom is to address:

1. Disruptive behavior in the classroom
2. Disobedient behaviors
3. Disrespectful and rebellious behavior

Biblical correction provides lessons for the students for both the present and the future. Lessons include teaching the following:

- The fear and respect of the Lord (Proverbs 1:5-7)
- To stand alone for righteousness among peers and society (Proverbs 1:10-19, 29-33)
- God's laws of cause-and-effect, reaping and sowing (Galatians 6:7, Deuteronomy 11:26-28)
- Accountability and Restitution for offenses (Matthew 4:23-24, 18:15)

Corrective Action at TVBS is never carried out with a goal of hurting (or demoralizing) but rather of protecting the student from unprofitable life decisions and maintaining proper classroom management for all students.

TVBS expects and asks for full cooperation from both the students and parents in the academic, behavioral, and spiritual education of the student. If at any time the school administration feels that this cooperation is disregarded, the student's enrollment at TVBS may be revoked.

Classroom Management

Students are expected to respect the authority of teachers, parents, and adults. We expect our students to reply to adults courteously and behave as young ladies and gentlemen in their conduct and speech.

No student shall use profanity.

"Let no corrupt communication proceed out of your mouth, but that which is good to the use of edifying, that it may minister grace unto the hearers." (Ephesians 4:29).

Teachers are responsible for the management of students under their supervision. This responsibility shall include the administration of schoolwide standards of conduct, appropriate classroom behavior. Teachers will address and explain these standards on the first day of the school year. Each teacher will clearly define classroom rules and procedures along with the consequences for not following those rules and procedures. If a student persists in disobeying classroom rules and procedures, the issue will be addressed with the principal.

Romantic relationships

Romantic relationships will not be allowed during school hours. If parents allow a dating relationship outside of school hours, the students will be expected to not display dating behaviors while at school. Behaviors such as holding hands, kissing, embracing, sitting close together, spending exclusive time together, creating a romantically charged environment, being together exclusive to other students, or any behaviors that draw attention to their off-site relationship are not allowed.

Suspension or Expulsion

If the student persists in any disobedient or defiant behavior, the student may be suspended or expelled from Treasure Valley Baptist School.

The principal will contact the parent(s) and discuss the matter, and/or arrange a meeting to do so.

The principal will assign the suspension time if warranted.

No student will be allowed to be suspended more than two times in one academic year. Upon the second suspension offense, the student will be expelled.

Suspension will result in the loss of all privileges occurring during the time of the suspension (field trips and events). Students are responsible for completing all assigned schoolwork missed during their suspension. All work must be turned in to their teachers the day the student returns to school.

The suspension notice will be given to the student by the principal or school office and must be returned to the school office upon his return. **The suspension notice is the student's note back into school once it has been signed by the parent.**

Appeal Process

An appeal may be submitted to the principal at any point in the suspension/expulsion process. The appeal will be reviewed by the Discipline Committee, which consists of the Principal, Pastor and/or assistant pastor, and two deacons not related to the appellant, prior to expulsion. Parents must either write a letter of appeal or personally meet with the Discipline Committee. Parents will receive a letter stating the final decision.

Expulsion

The following offenses may result in immediate expulsion from school:

- Abuse of school property or damage to a building
- Arrest or involvement in crimes other than traffic tickets
- Direct and defiant disobedience
- Extreme disrespect
- Fighting
- Gambling
- Immorality in any form
- Membership in any gang or unacceptable clubs
- Pornography (gestures, language, or materials related in any form)
- Possession or use of alcohol or tobacco
- Possession, distribution, or use of illegal drugs or paraphernalia
- Possession of knives, firearms, or any other fighting instrument
- Sexual impropriety or extreme lewd conduct
- Striking a teacher or other school staff
- Theft

Students who are expelled will only receive credit for the semester prior to being expelled. They will not be allowed to take mid-term or final exams or participate in any school-related activities. Once a student is expelled, the educational relationship is ended. Materials will not be loaned or ordered for the student for continuing education purposes.

Parents

Please Read and then sign this page and then return this last page to the school office.

Parent 1

_____ printed name

_____ Signature

Date _____

Parent 2

_____ printed name

_____ Signature

Date _____