# Treasure Valley Baptist School



# SCHOOL HANDBOOK

Trust in the Lord with all thine heart; and lean not unto thy own understanding, In all thy ways acknowledge him, and he shall direct thy paths. Proverbs 3:5-6

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# **HISTORY**

Treasure Valley Baptist School (TVBS), a ministry of Treasure Valley Baptist Church (TVBC), began in August of 2007. The school opened with grades kindergarten through eighth. Each subsequent year, the school added a grade, and by the 2011 – 2012 school year, TVBS was a complete K5-12 school. K4 was added in 2018.

# **PURPOSE**

The chief objective of our school is to equip and prepare students for a lifetime of devotion to their Saviour, the Lord Jesus Christ, and to glorify the Lord in all that they do.

"Whether therefore ye eat, or drink, or whatsoever ye do, do all to the glory of God." I Cor 10:31

"And whatsoever ye do, do it heartily, as to the Lord...for ye serve the Lord Christ." Col 3:23-24

The Bible is not substituted for any academic subject, but it is integrated into the total educational program. The Bible is taught so that the students will:

- develop sound values and convictions that will govern every step of his or her life.
- acquire wisdom, knowledge, and understanding to serve the Lord.
- learn the biblical principle in 1 Corinthians 14:40, "Let all things be done decently and in order."

Not only should a young person's appearance, conversation, demeanor, and disposition reflect the Lord Jesus, but he or she must also learn to maintain good works (Titus 3:14, Matthew 5:14-16, Ephesians 6:12).

The rules & procedures included in this handbook are gleaned from biblical principles and convey:

- the message that we are here to learn
- a Biblical worldview
- clarity on acceptable norms of behavior
- the structure students need to feel that the classroom is a safe and predictable place

# ABOUT THIS HANDBOOK

We have endeavored to make this school handbook as complete and precise as possible. The handbook was written by the administration of TVBS. Since there is a possibility that facets of the school's operation were omitted or that circumstances may arise that are not covered in this handbook, the administration of TVBS retains sole authority to make necessary decisions in the event of omissions or circumstances in question.

# **OUR VISION**



# SPECIFIC FOCUS AREAS

- Enable students to develop godly Christian character
- Educate with Bible-centered academics & activities
- Encourage students to achieve their full potential
- Equip students for a lifetime of service for Christ
- Elevate the student's love for God and country

# **DOCTRINAL STATEMENT**

As a ministry of Treasure Valley Baptist Church, Treasure Valley Baptist School holds faithfully to the church's statement of faith. A copy is available on request. TVBC is a separated, missions-minded, independent, fundamental, Bible-believing Baptist church.

# PHILOSOPHY OF EDUCATION

Our school is a ministry of TVBC, designed to partner with families rearing their children for Christian service. Our main goal is to produce believers that possess Christian character and exhibit Christian leadership. We will accomplish this through three areas of emphasis:

- Teaching students the Word of God so the Bible becomes a practical and workable tool in their lives
- Instilling in each student a desire to reach the lost for Christ
- Setting a solid foundation in academics so the student can effectively meet the challenges of today and tomorrow

# **ADMISSION**

**Acceptance**: TVBS is not a public school; therefore, attendance is not a statutory right, but rather an opportunity available to the family as they partner with TVBS. TVBS admits students of any race, color, and national or ethnic origin that is of like faith and practice. Any student admitted must agree to abide by our standards of conduct, and the parents must sign an agreement of cooperation. Students must live with their parents or a legal guardian. Any student moving away from home may be subject to withdrawal from school.

Transfer students are admitted on a conditional basis until admission placement tests are complete. We will accept credits for comparable classes/credits (as determined by the administration) awarded from other schools. The administration reserves the right to review applications with extenuating circumstances on a case-by-case basis.

# **Admission Confirmation**

A student's confirmation of admission is dependent upon the administration's review and approval of all forms, documentation, testing scores, and interview with parents and the student. Parents will be notified of the student's acceptance/nonacceptance status.

#### Registration

Re-enrollment (those currently enrolled wishing to re-enroll for the next school year) begins on March 15 for the following school year. Upon receipt of the registration fee, required forms, and documents, a student is considered registered for the upcoming school year.

Registration fees for the school year effective the 2024 – 2025 school year:

- Through April 30: \$50 per student or \$125 for 3 or more
- Starting May 1: \$ 100 per student or \$250 for 3 or more

# **Signing of Forms**

Signing of registration forms indicates an annual agreement with the student handbook, all philosophies, financial arrangements, standards, and rules of TVBS. These forms must be in the school office before the student will be allowed to attend classes.

#### Transcripts

Transcripts are required for all students transferring into TVBS from another school if they are enrolling into 9<sup>th</sup> grade and above.

# **FINANCES**

#### **Payment Options\***

Lump Sum or Monthly Payments. Please see Payment Procedure below for ways to pay.

No account can be permitted to be more than thirty days overdue without an approved administrative plan. Students may be dismissed until the delinquent account is paid. If a student is dismissed, they will not be accepted for re-admission until the tuition is current.

• All graduating seniors must be paid in full before their graduation.

# **Payment Procedure**

TVBS will accept the following forms of payment:

**Bill Pay** – Schedule monthly payments to TVBS through online Bill Pay with your bank. There is a \$25 returned check fee + late fees if paid after the 5th calendar day past the approved payment date.

**Cash** - Please note that we cannot make change.

**Credit Card** – If paying by credit card, there is a 2.10% automatic surcharge processing fee.

Payment may be made in person or dropped off at any time the church office is open.

	Tuition Rates								
	(Reviewed annually. Subject to change.)								
	Regular Tuition TVBC Members								
	<u>1st Child</u>	2nd Child	<u>3rd Child</u>	<u>*&gt;3,</u> each:	<u>1st Child</u>	2nd Child	<u> 3rd Child</u>	<u>*&gt;3,</u> each:	
K4/ 5	\$2,720	\$2,440	\$2,176	\$414	\$2,370	\$2,133	\$1,896	\$365	
1-6	\$4,375	\$3,938	\$3,500	\$650	\$3,759	\$3,383	\$3,007	\$564	
7-12	\$4,494	\$4,044	\$3,596	\$650	\$3 <i>,</i> 860	\$3 <i>,</i> 474	\$3,088	\$564	
			*>3 Cove	ers Books &					

#### **Regular Tuition Discounts**

TVBC members receive a discount as their tithes and offerings cover utilities, building maintenance, and property upkeep.

For multi-student families, 1<sup>st</sup> Child tuition applies to the highest grade, 2<sup>nd</sup> Child, or next oldest, decreases incrementally.(**Example** of a family of four: 7<sup>th</sup> grade = 1<sup>st</sup> Child, 4<sup>th</sup> grade = 2<sup>nd</sup> Child, 2<sup>nd</sup> grade = 3<sup>rd</sup> Child, and K4 = >3 pricing.)

# **Book and Material Fees**

Except for consumable workbooks or activity logs, textbooks must **not** be written in and must be returned in good condition to the school at the end of the school year. Charges may be placed on the family's school account for damaged or unreturned books equal to the amount to replace the book.

#### **Annual Sports Fees**

Sport	<sup>1</sup> JV	Varsity	Pre- Season	Season	Tournament	Pasco
Volleyball	\$75	\$100	Volleyball Camp mid-Aug, practice starts the week after.	~ 7 weeks First of Sep thru 3 <sup>rd</sup> week of Oct	End of Oct, the beginning of Nov	Practice begins in Jan. Tournament is in Feb over the President's Day holiday thru Wed
Basketball	\$75	\$100	Practice begins in late Nov or early Dec	~7 weeks The first week of Jan thru mid- Feb	Mid-late Feb	In Feb over the President's Day holiday thru Wed

# Contact the school office for the Athletic Director's contact information.

<sup>1</sup>Selected JV players may qualify as a floater and gain playing time/experience with the varsity team. These players will only pay JV costs.

# **SCHOOL OFFICE**

Hours

- School Year: The church office is available for all your school business as follows:
  - Monday (except holidays) from 8:00 am 12:00 pm.
  - Tuesday -Friday (except holidays) the office is open from 8:00 am 5:00 pm.
- Summer: The TVBC church office is open from Tuesday Friday (except holidays) from 8:00 am – 5:00.

If office hours are not conducive due to your work schedule, please call the office to arrange a meeting outside school hours.

#### **Phone Number**

Call (208) 898-9023 to reach the school office. If your call goes to voicemail, leave a message and you will receive a call back as promptly as possible. If you call the church number after hours and wish to leave a message with the school, select extension 3 at the prompt.

# **SCHOOL HOURS**

8:15 am - 3:25 pm (all grades)

- Kindergarten (K4 & K5) 3 days a week (Tuesday thru Thursday)
- 1<sup>st</sup> thru 12<sup>th</sup> Monday thru Friday

# DROP OFF & PICK UP

# **Morning Drop Off**

School doors are unlocked at 8:00 AM. Students can enter their specific classroom building between 8:00 and 8:15.

School begins promptly at 8:15 AM. Students not in their seats when the 8:15 bell rings will be considered tardy.

# **Drop-off locations**

- K4-4<sup>th</sup> grade students should be dropped off in the north parking lot nearest the west Gym entrance (Building D).
- 5<sup>th</sup> -12th-grade students may be dropped off in either north or south parking lots. They may enter the Multipurpose Building (Building C) through the double doors facing the south parking lot.

The doors are locked and secured at the times noted in the table below.

Students arriving late for school will report to the school office for entry.

# **Door Lock Times**

			Doors Locked &	
	Doors Open	<u>First Bell</u>	<u>Tardy Bell Rings</u>	<u>School Dismisses</u>
Regular Schedule	8:00 AM	8:10 AM	8:15 AM	3:25 pm
Late Start days	8:50 AM	9:00 AM	9:05 AM	3:25 pm
Noon Release / Half-Day	8:00 AM	8:10 am	8:15 AM	12:00 pm

# End of Day Pick Up

The end-of-school day bell rings at 3:25 pm. All grades will assemble at the concrete pad in front of the gym. Teachers will release the student(s) to the proper traffic cone if parent is using the lines to pickup.

# **Receiving Students at pickup**

# Safety

Please exercise extreme care while dropping off or picking up your students in the pickup/drop off lines. You can also park your vehicle and escort your student to and from your car. At pickup, please do not pull out of the lineup should the car in front of you be delayed in securing passengers, as other children may need to pass through parked cars to get to their vehicle.

If you need to take time to secure your child(ren) in your vehicle, please pull into a parking space so that other parents are not delayed.

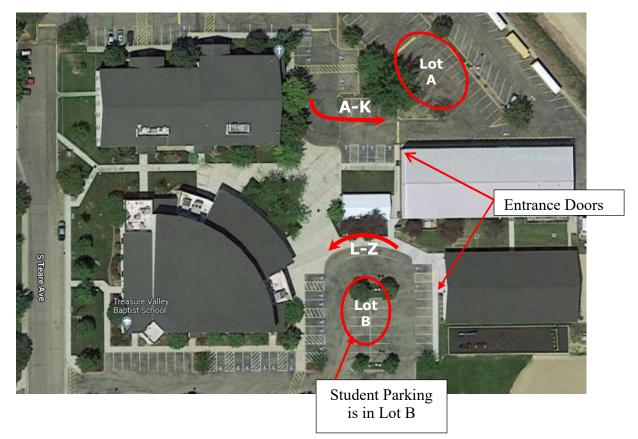
(See map on next page)

- <u>Escorting students to cars</u>: Parents may park their vehicle in the 'A' or 'B' parking locations and wait near the pavilion (covered picnic tables) to pick up their child(ren) from the teacher and escort them to the car.
- <u>Pick-up Lines:</u>: There are two pickup lines based on family name: A-K and L-Z. Students will be released to the first four cars in both lines. (All four cars must leave the cones before the next four cars pull up) Please do not pull out of line after your students are in the vehicle. Please wait for the vehicle in front of you to exit.

# Late Pickups

We ask that parents please notify the school office if they find themselves late picking up their children.

NOTE: Students who have permission to walk home must leave the property immediately after school.



# **Crossing Guards**

Student Crossing Guards from grades 7-12 will be in the pickup areas directing traffic. They will be in colored/labeled vests. Please show respect to these students and follow their direction. Teachers will be standing, directing students to the cars as well if any issues should arise.

# **ATTENDANCE**

Regular attendance is essential to successful classwork outcomes. With that in mind please attempt to schedule all appointments (doctor, dentist, etc.) between non-school hours, and "non-emergency" family trips during scheduled school vacation times (reference the school annual calendar). If you know in advance that your child will miss a school day, please notify the school office as early as possible.

Any absence from school requires notification from a parent or guardian explaining the reason for the absence. This notification must be called, texted, or emailed to the office either prior to, or within one day of the student's return from an absence, a tardy, or an early out. At that time, the absence, tardy, or early out will be determined to be excused or unexcused. Failure to notify the office will result in the student receiving an unexcused absence, unexcused tardy, or unexcused early out.

In the event a student is absent for a portion of the class, they are responsible for the work they missed. Work missed during an excused absence may be made up. Students and parents are responsible to ensure that all make-up work is completed as assigned and turned in at a time designated by the teacher.

# Absence

# **Excused Absences**

Any absence from school requested by the parent and approved by the school administration, or illnesses, family emergencies, etc. are considered excused absences. Any scheduled time away from school (family vacations, etc.) needs to be approved at least one week prior to the absence to be considered excused.

# **Unexcused Absences**

Absences that do not meet the criteria of an excused absence will be considered unexcused absences. Unexcused absences may result in the student not being allowed to retake quizzes or tests missed during that timeframe. This is at the discretion of the teacher.

# Student illness absence plan:

Student illnesses, colds, flu, etc., strain the resources of the school. The school may be shut down due to illness, especially when the teachers are affected by the illness.

TVBS has addressed this issue by requiring that the student stay home while sick. Students can return to school after they have exhibited no symptoms (Fever, green discharge, pink eye, vomiting) for 24 hours. TVBS has provided each student with access to online Abeka learning so that the student does not fall behind in class. Quizzes and tests will be provided to the parents so that they can test them at home during that timeframe if the student is absent more than 2 days.

It is the school's intent to allow the student recovery time without missing critical learning opportunities.

# Tardiness

Tardiness to class is disruptive to the classroom and has an adverse effect on a child's educational progress. Any student who arrives after 8:15 AM is tardy. Tardy students must obtain an admission slip and a door access card from the school office.

• If a student has an explanation communicated from the parent or guardian to the school office, the office will mark the tardy as **"excused"**, or **"unexcused"**. The office will issue a dated admission slip and access card to the parent or guardian of children in K4 through 6<sup>th</sup> grade. The parent or guardian must escort their child to their classroom and give their teacher the admissions slip and access card.

#### **Early Release**

Students picked up from school early will receive an early release. The parent or approved person picking up the student as follows:

 $K4 - 4^{th}$  Grade must come to the school office.

 $5^{th} - 12^{th}$  Grade can be picked up in from of the school door.

If you have a mix of students from these grades, please come to the school office.

#### **Snow Day**

TVBS follows the West Ada County School District to determine if we alter classes for weatherrelated reasons. The district has resources monitoring the weather throughout the night and will decide between 5 am and 6 am following their guidance.

Please monitor the following sources for weather-related announcements:

- Television: Channel 2, KBCI; Channel 6, KIVI; Channel 7, KTVB
- AM Radio Stations: KBOI, 670; KIDO, 630; KGEM, 1140
- FM Radio Stations: KJOT, 105; K-106, 106; K-LITE, 104; KHEZ, 103.3; KIZN, 93.1; KBSU, 90.3
- West Ada County School District website: https://www.westada.org/Home

As weather begins to impact the region during the school day, we may decide to close school early to mitigate the impact of accumulating snow or ice. We will communicate with parents directly via text, email, phone calls or a combination of all three.

# **MEALS & SNACKS**

**Breakfast:** Please ensure your child gets a nutritious breakfast before leaving for school. Their well-being and thinking capabilities are much better with a good breakfast.

**Lunches:** Students need to bring a sack lunch or boxed lunch each day unless notified otherwise. It should include a complete lunch and a drink (in addition to their morning snack – see below). There are a few microwaves available for student use. Younger students can be assisted in using the microwaves.

**Snacks:** Students should bring a nutritious snack each day in addition to their lunch. Students are given time during the mid-morning break to eat a snack.

# ACADEMICS

A student's grade average is considered passing based on the core subjects: Math, English, Science, and History.

# Curriculum

- Abeka: TVBS exclusively uses the Abeka Christian School curriculum.
- **Bible**: All students are required to have a 1611 King James Bible at school to use throughout the curriculum.
- **Chapel**: Chapel is held every Wednesday morning during the first period. Parents are welcome to attend.

# Grading

Abeka uses a **weighted grading system**, so therefore, TVBS does as well. The advantages of weighted grades would be similar to students who take AP (Advanced Placement) classes. When competing for college entrance or scholarships, weighted classes are viewed positively, as they are more difficult courses to take. All transcripts indicate that we use a weighted scale, so those, along with any additional testing (ACT, SAT, etc.) should help your student with college entrance and scholarship opportunities.

#### **Grading Scale**

A+	100-98%	B+	91-89%	C+	82-80%	D+	73-71%	F	64% or less
А	97-95%	В	88-86%	С	79-77%	D	70-68%		
A-	94-92%	B-	85-83%	C-	76-74%	D-	67-65%		

#### Homework

Homework assignments are given by teachers as needed. In the Abeka Curriculum, homework prepares the student for Quizzes, Tests, and Exams. Homework also helps the student strengthen self-discipline and good behavior.

Homework will not be assigned during holiday vacations.

# GRADUATION

There is a formal graduation ceremony for students successfully completing kindergarten and 12<sup>th</sup> grade at the end of the school year. A standard graduation fee for items including caps, gowns, stoles, and HONOR cords will be assessed to each graduate. A letter will be sent home explaining costs/fees, dress code (chapel attire), and further details.

# **High School Graduation Requirements**

- Forty-eight credits are required for a General Studies Diploma and fifty-four for a College Preparatory Diploma. TVBS credit/class requirements are listed on the next few pages.
- A student enrolled in the General Studies Diploma program must earn a minimum of 12 credits each year to advance to the next grade. A student enrolled in the College Preparatory Diploma program must earn a minimum of 14 credits each year to advance.

- All students graduating from TVBS must take one college entrance exam (SAT or ACT) before the end of the 11<sup>th</sup> grade year.
- All students graduating from TVBS must complete the civics test or alternate path. Successful completion of this requirement will be reflected on the student's transcript.
- Seniors must complete a senior project, including research paper and oral presentation.

Classes are taught in a combined format (9<sup>th</sup>/10<sup>th</sup>, 11<sup>th</sup>/12<sup>th</sup>) in which history and science courses are alternated yearly. Math courses listed are the standard for each grade. However, students may be placed according to their proficiency.

# **Required Subjects for High School Graduation**

<u>9<sup>th</sup> Grade</u>	10 <sup>th</sup> Grade
Bible	Bible
English	English
World Geography or World History	World Geography or World History
Biology or other science	Biology or other science
Algebra I	Algebra II/Geometry
9 <sup>th</sup> Grade continued	10 <sup>th</sup> Grade continued
P.E.	P.E.
Core Elective/Elective	Core Elective/Elective
<u>11<sup>th</sup> Grade</u>	<u>12<sup>th</sup> Grade</u>
Bible	Bible
English (includes SAT prep)	English
U.S. History or Government & Economics	U.S. History or Government & Economics
Chemistry or other science	Physics (optional)
Algebra II/Geometry	Advanced Math/Consumer Math
P.E.	P.E. (optional)
Core Elective/Elective	Core Elective/Elective

# **High School Diplomas**

TVBS offers two diploma options:

- 1. The <u>General Studies Diploma</u> provides students with a solid educational foundation in all required subjects.
- The <u>College Preparatory Diploma</u> (CPD) provides college-bound students with additional math and science skills. Parents must notify TVBS when their student enters 12<sup>th</sup> grade if they want CPD requirements.

Credit requirements for each diploma are listed below:

<b>TVBS General Studies</b>	<u>Diploma</u>	<b>TVBS College Preparatory</b>	<u>Diploma</u>
Language Arts:		Language Arts:	
English	8	English	8

Speech	1	Speech	1
Mathematics: (2 taken in Sr ye	ar)	Math (Advanced Math required)	
Algebra I	2	Algebra I	2
Geometry	2	Algebra I	2
Student Choice	2	Geometry	2
		Advanced Math	2
Social Studies:		Social Studies:	
U.S. History	2	U.S. History	2
Government	2	Government	2
Economics	1	Economics	1
Science: (4 credits lab-based)		Science:	
Physical Science w/lab	2	Physical Science w/lab	2
Biology w/lab	2	Biology w/lab	2
Chemistry w/lab or	2	Chemistry w/lab	2
Other science	2	Physics w/lab	2
Humanities		*Humanities/Electives:	
Bible	8	Bible	8
Health	<u>1</u>	Health	<u>1</u>
Total Required Core	35		39
Core Electives:		Core Electives:	
World History	2	World History	2
World Geography	2	World Geography	2
Spanish	2	Spanish	2
P.E.	6	Р.Е.	6
Other Electives:	1	Other Electives:	2
(Art, Music, Drama, etc.)	<u>1</u>	(Art, Music, Drama, etc.)	<u>3</u>
<b>Total Required Electives</b>	13		15
Diploma Totals	48		54

\* Bible, World History, World Geography, Spanish, P.E., Christian World View, Life Management, and Computer Science classes meet the state's Humanities and Electives requirements.

# AWARDS

Valedictorian is given to the top student who has a cumulative high school G.P.A. of 3.7 or higher as a College Preparatory Diploma graduate. The valedictorian graduate must have earned twenty-seven of fifty-four credits at TVBS and must not display any behavioral problems.

College Preparatory Diploma graduates will wear stoles to distinguish them at graduation from those who have earned a General Studies Diploma. Students who earn a 94% average in core subjects will be eligible for an HONORS award. In addition, HONOR cords will be worn with stoles at graduation.

# **COMMUNICATION**

# **Parents with Teachers**

Effective communication between parents and teachers is imperative and is encouraged. If you need to contact a teacher, we ask that you first contact the school office. The office will document the phone call and will pass it along to the teacher. This will also allow administration to make sure all issues are

addressed. We ask that parents not text teachers directly as this can be a distraction during school hours. Please keep in mind that we want to hear from you about any issues that you feel are important. If they are important to you and your child, they are important to us.

Teachers will also be available to parents for questions or concerns each day after school. Please allow 10 minutes for teachers to get their students delivered to parents.

Teachers will not be available during class hours as they will be focusing on educating your students.

*Weekly iGrade updates to parents:* Each week during the school year, the school office will provide iGrade updates via email containing grades, behavior, and attendance records.

# Announcements

The school may use letters, text, email, phone calls, or a combination of these to communicate with parents.

# **MEDICINES**

All medicine sent in with a student must be turned into their teacher. Elementary teachers will keep medicine locked in their cabinet and administer as stated by the instructions provided by the parents. Medicine brought by the student is required to be in a Ziploc-type bag labeled with the student's name, the date, dosage level, and times to administer written on the outside.

Students with asthma or any other breathing problems need to keep an inhaler with the teacher. Prescription medication should be prescribed for the specific child. The only medication provided by the school and administered to your child with your consent will be acetaminophen.

No medication shall be administered by injection except when a student is susceptible to a predetermined, life-endangering situation (i.e., requiring use of an Epi-pen). In such a case, the parent shall submit a written and signed permission statement. Such an authorization shall be supported by signed and dated written orders accompanied by supporting directions from a licensed health professional.

# **INFECTIOUS OUTBREAK PROTOCOL**

In the event of an infectious outbreak of any kind parents will be notified and follow-up communications will keep you apprised of the situation.

If your child should have a suspicious situation such as the flu, COVID, head lice, or such like, please have them seen by a medical professional and inform the school office. If the student has siblings enrolled in the school, please consider keeping the family at home unless the situation is clearly confined to one student.

A medical release must be provided prior to the student returning to the school classroom.

# Student illness absence plan:

Student illnesses, colds, flu, etc., strain the resources of the school. The school may be shut down due to illness, especially when the teachers are affected by the illness.

TVBS has addressed this issue by requiring that the student stay home while sick. Students can return to school after they have exhibited no symptoms for 24 hours. TVBS has provided each student with access to online Abeka learning so that the student does not fall behind in class. Quizzes and tests will be provided to the parents so that they can test them at home during that timeframe if the student is absent more than 2 days.

It is the school's intent to allow the student recovery time without missing critical learning opportunities.

# **SPORTS PROGRAM**

It is an earned privilege for any student to participate in extra-curricular programs associated with the school. The privilege of participating may be restricted due to grades, behavior, attitude, or corrective / disciplinary issues. It is our goal to have athletes that possess character both on and off the court or field and ensure that mature Christian students represent TVBS.

Treasure Valley Baptist Church has designated an Athletic Director to oversee the sports programs of the church and school.

# Grades

Every student will maintain a minimum 75% (C-) average in core subjects (math, English, history, and science) without failing any class. (Example: If a student fails a class but still maintains a C- average, he or she is automatically ineligible because of the failing grade).

Every sports participant:

- must always have a positive school spirit.
- must attend all scheduled practices. A written doctor's note is required to excuse a participant's absence from a scheduled practice.
- must travel to and from the game on the bus with the team unless the Athletic director, or coach approves other arrangements.
- is expected to be on time for all practices, games, and bus departures.
- must attend school on the day of a game, unless cleared through the office prior to the day of the game.

# Suspension

A student suspension will result in the loss of all sports activities for a period of five school days beginning on the day of suspension. Students who are ineligible due to grades, suspension, or disciplinary issues will not be allowed to participate in practices or games, suit up with the team, go to away games, or sit with the team during home games for the duration of those five school days.

# Ineligible

If a student is ineligible at the beginning of a grading period, he will remain ineligible until the next period. Work missed due to sporting events needs to be coordinated with the teacher to be made up to receive credit.

# **Opportunities**

TVBS offers an exciting opportunity for Jr. and Sr. High students to play on our school/church teams. TVBS has Girls Volleyball and Boys Basketball teams. Teams are open to TVBC homeschooled students as well.

# **Team Guidelines**

NOTE: Some teams may require students to purchase individual uniforms.

Playing on a TVBC team is a privilege, therefore our Christian testimony must be upheld within our sports programs. Students may lose playing time or be suspended from the team for any of the following:

- Disrespectful attitude toward coaches
- Unsportsmanlike behavior on or off the court.
- Behavior unbecoming to a Christian on or off court (including bus ride).
- Complaining spirit (Ex.: Team player complaining or murmuring about referee or coach's decisions or policies.
- Excessive absences from or tardies to practices
- Discouraging team morale or being critical of team members
- Failure to follow Sports Team Dress Code Guidelines (as stated in this Handbook)
- Failure to follow Cell Phone Policy (as stated in this Handbook)
- Classroom discipline problems
- Grade point average below 2.5

# Agreement

All athletes and their parents must agree with and sign a copy of the TVBC Sports Team Guidelines supplied by the team coach, including the dress code and cell phone policy when applicable.

# CELL PHONE POLICY

Cell phones are necessary in today's world, however, in the Christian school setting they may be a severe distraction to learning and a connection to inappropriate material. In that regard we limit the presence and use of them by the students.

Cell phones may only be used before 8:00 AM at which time they are to be powered off and stored in lockers or backpacks during school hours, and not turned on until they leave the premises, (unless approved by staff or administration.) If a student must use their phone to make a call during the school day, he/she must first receive permission from a faculty member.

Smartwatches will not be allowed in the school classrooms and will be treated as cell phones. Smartwatches may, under certain circumstances requested by the parent, be approved with restrictions applied.

Please make all arrangements for special considerations such as (transportation, lunch, P.E. clothes, etc.) with your student(s) before school. A student or teacher will not be interrupted in class to receive calls. In case of emergency, a message may be left with the school office or contact the school principal.

If a student needs to call home, the school office will facilitate the call.

If cell phones are left on or used during the day, they may be confiscated by school administration for the remainder of the school day. School administration may take corrective action and/or the student may lose the privilege of bringing a cell phone to school for repeated issues.

# **PROHIBITED ITEMS**

Students must not bring the following items to school:

- Unapproved handheld electronic devices (ie: gaming devices)
- Video or digital cameras (unless prior permission was granted by a faculty member)
- Guns, pocketknives, Swiss Army knives, Leatherman's, cap guns, rubber band guns, sling shots, toy guns or other similar items
- Any items that depict questionable graphics (as determined by school administration), logos, immoral, rebellious, political, or characters.

Teachers will confiscate items that fall within the above guidelines, or any other item deemed unsafe or inappropriate. Items will only be returned to parents, and disciplinary actions may be taken. The rules for Prohibited Items apply to traveling on the bus to field trip.

# **DAMAGE TO PROPERTY**

Defacement of property will not be tolerated. It is expected that any damage to school property will be reported to school administration and parents/guardians immediately. All issues will be investigated by the school administration. A follow-up plan will be discussed with the parent/guardian, to include reimbursement if appropriate.

# **OFF-LIMITS AREAS**

Off-limits areas include anywhere not authorized by a faculty member. Students found in an offlimits area are subject to corrective action.

# **STUDENT DRIVERS**

Students desiring to drive to school must submit a request to the school office and include:

- A copy of a valid Idaho driver's license
- A copy of vehicle registration
- A copy of vehicle insurance

• A written consent from both sets of parents to transport other non-family, TVBS students. Students of the opposite gender will not be approved by the school administration to transport each other in the same vehicle unless they are family members.

If approved, the following rules must be observed or driving privileges on church and school property will be revoked:

- Students must drive slowly and carefully while in the church and school parking lots.
- Students may not sit in parked cars anytime during the school day (8:15 a.m. 3:25 p.m.).
- Students must park in the designated student parking area located in front of the multipurpose building.
- Cars must be parked between the parking space lines in the parking lot. (see map on page 11 Lot B)
- Students may not return to their car during the school day without permission from a school faculty member.
- Parents must notify the school if a student driver is required to leave early for an appointment (doctor, dentist, etc.) Any reckless driving or excessive speed of a vehicle on school or church grounds will constitute grounds for immediate suspension of all driving privileges on the property.

# **DRESS & APPEARANCE STANDARDS**

# Purpose

Dress and appearance standards are in place to provide uniformity of appearance.

These guidelines are not intended to legislate morality outside of the Lord's influence on our lives, rather to encourage Christian young people to be concerned with the Biblical principles of modesty. Uniformity of dress and appearance standards give students a sense of belonging to a school and help foster a common identity which draws us closer in the bonds of unity. Standards improve learning by reducing distractions, sharpening focus on schoolwork, and reducing the tendency to compare ourselves with others.

# Parents are the Gatekeepers

Please ensure your students are aware of, and in compliance with, the Dress and Appearance Standards. Please review the way your student(s) are attired before coming to school. Please do not place the school faculty in the role of dress and appearance 'police'. As your children mature during any given year, please keep an eye on how that growth impacts modesty.

#### **General Requirements**

All clothing worn to school must:

- BE clean and neat in appearance (ironed if necessary)
- BE modest (not tight, form fitting, or that attract other's eyes away from the face, etc.)
- NOT call undue attention to itself
- NOT have questionable images or companies

 NOT identify with a rebellious element of society contrary to God and the Gospel of Jesus Christ

TVBS requires that approved clothing be worn by all students. Dress standards always apply on church property, on school property, or at school activities. The administration reserves the right to be the final judge of clothing or fashions which it deems inappropriate for any occasion. If you are in question about a clothing item, please seek approval **BEFORE** wearing it. If students wear inappropriate or unapproved clothing, they may be sent home to change into approved attire.

Please mark all your child's clothing with a permanent laundry marker below the line on the back of the collar...it is quite easy for items to be misplaced due to similarities.

# Boys' Dress & Appearance

# **General Guidelines**

Boys are not to wear girls' clothing, makeup, obvious girl hairstyles, or jewelry.

# Hair

Hair is to be neatly cut, combed, and naturally tapered in the back and sides. Hair length is to be off the ears and collar. Hair on the forehead may not hang in the eyes. Parents and guardians should check this. Sideburns are to be no longer than the middle of the ear opening.

Please monitor your boys' hairstyles with the uniformity desired in a Christian school in mind.

# The following boy's hair styles are not permitted at TVBS school:

Punk rock styles, mohawks, razorbacks, or other various "fad haircuts" of the day that distract other students. Boys are not allowed to change his hair from its natural color. A hairstyle should not call attention to itself. (The school administration ultimately determines the definition and interpretation of "fad" haircuts.)

Facial Hair: No facial hair (beards, mustaches, or 'soul patches') are allowed as a student.

Jewelry: No necklaces, bracelets, or earrings are to be worn.

**Ties:** All boys are required to wear ties on chapel days. Ties must be tightened completely to the collar. Elementary boys may remove their ties after chapel. Bow ties are permitted.

Hats: Boys may not wear hats inside the building.

**Pants:** No baggy pants, joggers, blue denim jeans are permitted. Pants must not be faded or have holes or worn/frayed areas, or draw undue attention to the body.

Shorts: No shorts are worn to school.

# **Boys' Daily Attire**

Shirts (see pictures below):

A solid color polo shirt (short or long sleeve) is required. Only the top button may remain unbuttoned. Polo shirts may be worn tucked or untucked, but a belt must be worn under the untucked shirt.



STYLE EXAMPLES

Solid color dress shirts are permitted but must remain tucked in all day. **Shirt must be a** buttondown, long or short sleeved dress shirt.



STYLE EXAMPLES

**T-Shirts:** A solid white T-shirt must be worn under dress shirts. Long sleeved undershirts may not be worn under short sleeve shirts.

**Pants:** Navy-blue, black, or khaki dress slacks or brushed cotton pants are required. No blue jeans are allowed. Boys must wear a belt. All slacks/pants must be loose-fitting. They can have either a flat or pleated front. No cargo pockets allowed.

**Belts:** A solid color black belt with a buckle must be worn with pants that have belt loops. K-4 through 1<sup>st</sup> grade boys may wear pants with an elastic waistband and patch pockets.

Socks: Socks must be worn.

**Shoes:** Casual, athletic, or dress shoes may be worn. Shoes must be neat and clean and may not have questionable images. No work boots, sandals, slippers, slides, "Skater" or flip-flops may be worn, and all shoes must be tightly laced.

Snow boots are allowed on snowy days.

**Coats:** Lightweight outerwear (zipped/pullover sweatshirts/'hoodies', fleece jackets and fleece vests) may be worn in the classroom on cooler days, but heavy winter coats <u>may not</u> be worn in the classroom. (Hoods may not be worn indoors)

Outerwear must be *plain with no printing on it*. See pictures below. <u>Exception</u>: TVBS Saints or appropriate local sports teams logoed navy-blue or gray sweatshirts/'hoodies', fleece vests or jackets may be worn. (The intent here is that we do not morph into inappropriate or worldly driven logos and printing that draw the students from the mind of Christ atmosphere)

**Note**: 'Hoodie'/sweatshirt hoods are not permitted to cover a student's head while in any building.



# **Boy's Wednesday Chapel Attire**

Dress shirts must remain tucked in all day. Ties must be properly tied or clipped onto the shirt. Wear appropriate pants (see above) with a button-down, long or short sleeved dress shirt with coordinating tie.

• regular style tie or bow tie (neither may have questionable images)

**Elementary:** The tie may be removed after chapel, and the student may change into a polo shirt. Daily school pants (see above) may be worn.

Website for boys school clothing

French Toast https://www.frenchtoast.com/boys-uniforms Lands End https://www.landsend.com/shop/school-uniform/S-ytp Childrens Place https://www.childrensplace.com/us/c/boys-clothes-school-uniforms

# Boys' Attire for preapproved dress-down days

**Shirts:** T-shirts, sweatshirts or other shirts may be worn. Shirts may not have questionable images or have company names (i.e., Abercrombie, Hollister, etc.). Shirts with buttons must be fully buttoned except for the top button. Only square hemmed shirts may be left untucked. Shirts will not be tight or form fitting.

**Pants:** Athletic pants or any neutral color of casual pants such as brushed cotton, Dockers, or jeans that are clean and neat in appearance are acceptable. Jeans must not have holes or worn/frayed areas. No cargo pockets.

**Outerwear:** Lightweight outerwear (zipped/pullover sweatshirts/'hoodies') must not have questionable images.

Socks: Must wear socks.

**Shoes:** Athletic or casual shoes are permitted (may not have questionable images). Shoes must be neat and clean. No work boots, sandals, slippers, slides, shoes with wheels, or flip-flops may be worn, and all shoes must be laced and tied.

# Boys' P.E. Attire

- Loose-fitting (not of clingy style knit fabric) dark colored shorts that are <u>at the bottom of the knee in length or lower</u>, or loose-fitting dark colored sweatpants. (Students that have TVBS logoed shorts may wear them if they meet the length requirements.)
- Solid dark colored T-shirt or sweatshirt (no logos, emblems, etc.). (Exception: Students that have TVBS or TVBC, or local sports logoed shirts may wear them.)
- Athletic socks
- Athletic shoes. Cleats are not to be worn to school unless required by the P.E. teacher.

#### **Girls' Dress & Appearance**

#### **General Guidelines**

Girls are not allowed to wear boys' clothing, ties, watches, rings (given by boy students), or obvious boy's hairstyles.

**Hair:** Hair must be clean and styled neatly. It should be feminine in appearance. No fad or punk hairstyles (including unnatural coloring or bleaching). The face should always be visible.

**Makeup:** Makeup may be worn with discretion  $(7^{th} - 12^{th} \text{ grades only})$ . It should be natural in appearance and not draw attention.

**Nail Polish:** Fingernail polish that is clear or natural in color is appropriate. No black or unnatural colors, is allowed.

**Jewelry:** Modest jewelry is approved. No excessive or gaudy jewelry may be worn. Choker necklaces are not allowed. No more than two earrings (one per ear) should be worn. Earrings should only be worn in the earlobe.

Hats: No hats are to be worn inside the building.

Undershirts: If a camisole is worn, polo shirts may only have the top button unbuttoned.

**Shoes:** Enclosed shoes with neutral solid colored ankle or knee socks, plain tights, plain leggings, or nylons. Open toed or open heeled shoes and sandals may be worn. Shoes with wheels may not be worn, and all shoes must always have laces tied. Tennis shoes may be worn on all days for girls  $K - 6^{th}$  and on all non-chapel days for grades  $7^{th} - 12^{th}$  (may not have questionable images). Boots are allowed in cooler weather.

Snow boots are allowed on snowy days.

#### **Girls' Daily Attire**

**Shirts:** A solid color polo shirt (short or long sleeve) or solid color, button-down collared shirt (short or long sleeve) is required. Only the top button may remain unbuttoned. Girls' shirts may be worn untucked. Shirts must not be snug or form fitting.

Clothing should not draw attention to the shape of the individual.

Jumpers/Skorts/Skirts (see pictures below):

- Length: Must be at the bottom of the knee or lower **when sitting**.
- <u>Jumpers</u>:  $K 4^{th}$  grade only.
- <u>Skorts & Skirts</u>: All grades. Pleated or non-pleated.
- <u>Colors</u>: Solid color.





Skirts



Website for girls school clothing

For older / taller girls <u>Amazon Kate Kasin</u> <u>Amazon Dresstells Skirts</u> <u>Amazon Herbatomia Skirts</u> <u>Amazon Teerfu Skirts</u> <u>Amazon Sangtree</u>

Lands End

https://www.landsend.com/shop/school/S-ytp-xe8?cm\_re=lec-\_-global-\_-glbnvschool-\_-20160525-\_-txt Childrens Place https://www.childrensplace.com/us/c/girls-clothing-school-uniforms

**Coats:** Coats may not be worn in the classroom. Lightweight outerwear (zipped sweatshirts, girls uniform style cardigan sweaters, fleece jackets and fleece vests) may be worn in the classroom on cooler days. Sweatshirts must be plain with no printing. Sweaters must be solid with no writing. <u>Exception</u>: Students possessing navy blue TVBS hooded sweatshirts, fleece vests or jackets with the **TVBS Saints** logo, or local sports logo may wear them.

# Girls' Wednesday Chapel Attire (Jr. & Sr. High Only)

- Polo or button-down dress shirt, skirt, and nicer shoes (with or without socks).
- Skirts may have a pattern such as small flowers, small polka dots, tiny stripes, or small chevrons.
- No skorts, athletic shoes, nor pullover sweatshirts are allowed in Chapel.

# Girls' Attire for preapproved dress down days

**Shirts:** All shirts must be modest (tank tops, sleeveless, spaghetti strap, low cut, midriff, form fitting, or of see-through fabric is not approved). The intent is that shirts should not draw attention to an individual's shape. Modest colored shirt, pullover, or \*T-shirt may be worn that meets modesty requirements and has no writing or logos across the bust line. A print that covers the front of the shirt from chest to abdomen is acceptable. Shirts may not have questionable images or have company names (i.e., Abercrombie, Hollister, etc.). Shirts with buttons must be fully buttoned except for the top button.

\*Jr. & Sr. High: T-shirts can be worn only if underneath a buttoned or pullover shirt.

**Skirts:** Jean skirts must be at the bottom of the knee or lower when sitting and not tightly fit. Fabric should be a **solid** denim – no tie die or certain areas purposely faded or worn. (Example: streaking worn areas on back of skirt or purposely worn or frayed areas or holes.) If the skirt has a slit, it should not go above the top of the back of the knee.

**Pants:** Loose fitting athletic pants or capris may be worn. Athletic pants or capris must not be of clingy knit type fabric. (No shorts are permitted).

Shoes: Same as gym or regular days. Flip-flops are not allowed on "Dress Down Days".

# Girls' P.E. Attire

- Loose-fitting (not of clingy style knit fabric) dark colored shorts that are at the knee or lower when sitting or loose-fitting dark colored sweatpants. (Students that have TVBS logoed shorts may wear them if they meet the length requirements.)
- Solid dark colored T-shirt or sweatshirt (no logos, emblems, etc.) (Exception: Students that have TVBS, or local sports team logoed shirts may wear them.)
- Athletic socks
- Athletic shoes. Cleats are not to be worn to school unless required by the P.E. teacher.

# **CORRECTIVE AND DISCIPLINARY ACTION**

Now no chastening for the present seemeth to be joyous, but grievous: nevertheless afterward it yieldeth the peaceable fruit of righteousness unto them which are exercised thereby." Heb 12: 11

#### Perspective

TVBS Corrective actions are intended to promote Christlikeness and develop Christian character in our students.

#### Purpose

The purpose of all corrective and disciplinary action in our school is to partner with the parent of the child in the development of self-discipline and a Christ honoring presence of mind in the student.

The primary purpose of corrective and disciplinary action in the classroom is to address:

- 1. Disruptive behavior in the classroom
- 2. Disobedient behaviors
- 3. Disrespectful and rebellious behavior

Biblical correction provides lessons for the students for both the present and the future. Lessons include teaching the following:

- The fear and respect of the Lord (Proverbs 1:5-7)
- To stand alone for righteousness among peers and society (Proverbs 1:10-19, 29-33)
- God's laws of cause-and-effect, reaping and sowing (Galatians 6:7, Deuteronomy 11:26-28)
- Accountability and Restitution for offenses (Matthew 4:23-24, 18:15)

Corrective Action at TVBS is never carried out with a goal of hurting (or demoralizing) but rather of protecting the student from unprofitable life decisions.

TVBS expects and asks for full cooperation from both the students, and parents in the academic, behavioral, and spiritual education of the student. If at any time the school administration feels that this cooperation is disregarded, the student's enrollment at TVBS may be revoked.

#### **Classroom Management**

Students are expected to respect the authority of teachers, parents, and adults. We expect our students to reply to adults courteously and behave as young ladies and gentlemen in their conduct and speech.

No student shall use profanity.

"Let no corrupt communication proceed out of your mouth, but that which is good to the use of edifying, that it may minister grace unto the hearers." (Ephesians 4:29).

Teachers are responsible for the management of students under their supervision. This responsibility shall include the administration of schoolwide standards of conduct, appropriate classroom behavior. Teachers will address and explain these standards on the first day of the school year. Each teacher will clearly define classroom rules and procedures along with the consequences for not following those rules

and procedures. If a student persists in disobeying classroom rules and procedures the issue will be addressed with the principal.

#### **Suspension or Expulsion**

If the student persists in any disobedient or defiant behavior the student may be suspended or expelled from Treasure Valley Baptist School.

The principal will contact the parent(s) and discuss the matter, and/or arrange a meeting to do so.

The principal will assign the suspension time if warranted.

No student will be allowed to be suspended more than two times in one academic year. Upon the second suspension offense, the student will be expelled.

Suspension will result in the loss of all privileges occurring during the time of the suspension (field trips and events). Students are responsible for completing all assigned schoolwork missed during their suspension. All work must be turned in to their teachers the day the student returns to school.

The suspension notice will be given to the student by the principal or school office and must be returned to the school office upon his return. The suspension notice is the student's note back into school once it has been signed by the parent.

#### **Appeal Process**

An appeal may be submitted to the principal prior to step 5 taking effect. The appeal will be reviewed by the Discipline Committee, which consists of the Principal, Pastor and/or assistant pastor, and two deacons not related to the appealer. Parents must either write a letter of appeal or personally meet with the Discipline Committee. Parents will receive a letter stating the final decision.

# Expulsion

The following offenses may result in immediate expulsion from school:

- Abuse of school property or damage to a building
- Arrest or involvement in crimes other than traffic tickets
- Direct and defiant disobedience
- Extreme disrespect
- Fighting
- Gambling
- Immorality in any form
- Membership in any gang or unacceptable clubs
- Pornography (gestures, language, or materials related in any form)
- Possession or use of alcohol or tobacco
- Possession, distribution or use of illegal drugs or paraphernalia
- Possession of knives, firearms, or any other fighting instrument
- Sexual impropriety or extreme lewd conduct
- Striking a teacher or other school staff
- Theft

Students who are expelled will only receive credit for the semester prior to being expelled. They will not be allowed to take mid-term or final exams or participate in any school-related activities. Once a student is expelled, the educational relationship is ended. Materials will not be loaned or ordered for the student for continuing education purposes.

Parent Read and sign, then return the last page copy to the school office.

\_\_\_\_\_ printed name

\_\_\_\_\_Signature

Date \_\_\_\_\_